



WINDERMERE
SCHOOL
FOUNDED 1863

CANDIDATE INFORMATION

Teacher of English (Maternity Cover)



ABOUT WINDERMERE SCHOOL

Windermere School is nestled on a hillside within 45 acres of the National Park landscape that has been the inspiration for world-famous artists, poets, and authors, a sanctuary and the antidote to congested city life, a fascination to scientists, a home for adventurers as well as part of the masterpiece of human creative genius that affords us World Heritage status. It is a daily inspiration to every one of us fortunate enough to call it our school.

If you are looking for somewhere which is determined, friendly, adventurous and hard working; which has a strong sense of community and a clear drive; which seeks an ambitious future through its actions today; and most importantly a place with the pupils at its heart, then you may just be looking in the right place.

But that is only the start of the experience, our progressive boarding approach and dynamic curriculum rooted firmly in the shared values of the International Baccalaureate and Round Square combine for a unique and powerful offer.

This is a confident, kind, compassionate place to live and work. It is a busy, thriving community, with an excellent, committed and skilled staff, both teaching and support.

“Windermere School is unique. Set amidst the stunningly beautiful mountains and lakes of Cumbria, it delivers an exciting and forward-thinking curriculum, shaping the hearts and minds of the next generation. We aim to educate children to be capable and thoughtful, resourceful, courageous and caring. This is a school where young people can enjoy their schooldays and parents can be confident that their children are following the very best pathways to university and to adult life.”

- Frank Thompson, Head of Windermere School

LOCATION

Air

Windermere is just a 90 minute drive from Manchester and Liverpool international airports. Transfers to/from these airports are included on the designated course arrival and departure dates. Transfers to/from other airports can be arranged at an additional cost.

Rail

The school is a five minute taxi ride from Windermere railway station. High speed rail services connect London Euston to Oxenholme (Lake District) in under 3 hours. From Oxenholme (Lake District) there are connections to Windermere station which take approximately 20 minutes. A transfer service can be arranged from Windermere or Oxenholme (Lake District) railway stations with prior arrangement.

Road

The school is easily accessible by road. From the M6, leave the motorway at Junction 36 and join the A590 towards Kendal which becomes the A591 just before Kendal. Continue on to the A591 into Windermere. Turn right at the mini roundabout on to the A592 towards Penrith and Windermere School (Senior Campus) is located about a mile along this road on the right-hand side. The town of Windermere is approximately a mile from the School's Senior campus.



THE BENEFITS OF WORKING AT WINDERMERE



Pension Scheme

Windermere School offers a generous employer pension contribution



Meal Allowance

Free and delicious three course lunch daily



Fee Remission

Up to 70% for full time permanent teaching staff



Counselling Service

24-hour independent helpline for staff



Free Onsite Parking

Free onsite parking provided for staff across all campuses



Free Online Training

Access to free online TES training courses



Gym and Pool Access

Staff discount at local gym and pool



Laptop Provided

A work laptop provided for all teaching staff



Staff Refreshments

Tea, coffee and snacks provided in the staff room

SUMMARY OF THE ROLE

Job Title

Teacher of English

Accountable To

The member of staff is ultimately responsible to the Head for the performance of their duties through the Head of Department

Position Type

Full Time, Maternity Cover (from September 2024)

Closing Date

Applications should be received by midday on Monday 13 May.

Interviews

Interviews will take place in the week commencing Monday 20 May. Applications can only be accepted on a fully complete school application form. Applications received before the deadline may be interviewed sooner.

Job Overview

As a Teacher in the English Faculty the post holder has responsibility for the overall effectiveness of their performance in the English team working harmoniously within the departmental team. Every teacher is a role model, setting high expectations and making the best use of resources to secure excellent outcomes in English. They will act as ambassador in promoting and celebrating the work and achievements of pupils within the English faculty. Experience of teaching the International Baccalaureate is desirable and an experience of teaching at Sixth Form level is essential.



JOB DESCRIPTION

GENERAL

- To be passionate about English and convey that enthusiasm to the pupils.
- To contribute to ensuring that the English faculty is a well-maintained and positive working environment.
- To liaise within and where required with other departments over suitable cross-curricular issues.
- To attend meetings with parents as required.
- To have a teaching contact time of up to 100% of FTE (approx. 44 teaching hours per fortnight).
- To attend official school functions as appropriate.
- To act as a Tutor.
- To share in the responsibility of maintaining discipline and high standards of courtesy and appearance among the pupils, while promoting and safeguarding their welfare, safety and happiness.
- To attend INSET and staff meetings, and lead sessions as required.
- Full time staff are expected to contribute to boarding weekend and evening duties.

DETAILED ADMINISTRATION

- To participate in faculty meetings.
- To assist with the creation of the academic enrichment programme so that English is represented in a balanced manner.
- To contribute to the development of English Schemes of Work for all classes.
- To contribute to the setting and marking of English assessments for internal examinations or termly assessment points.
- To assist with the scholarship assessment for both internal and external applicants, where necessary.
- To monitor Health and Safety issues in the English department, reporting to your Head of Department when any problems or concerns arise.
- To follow appropriate risk assessments in place for English activities, as appropriate.
- To help promote the achievements of the English faculty, both within and beyond the school.
- To support the annual department audit.

- To contribute to the annual report on external English examination results for your Head of Department.
- To seek the permission in advance of the Head of Department for any expenditure and to record all expenditure.
- To teach up to IB Higher Level English.
- To contribute to the setting, entries for GCSE and IB assessment and IB Internal Assessments.

STAFF

- To maintain high standards of teaching and learning.
- To participate in the annual Professional Development Review.
- To produce high quality subject reports and to ensure that these reports are personalized, recognising success, focused on targets for improvement and are of a high quality.

PUPILS

- To monitor the work and achievements of pupils within the English faculty, including the tracking of pupil progress via on-going assessment. Within this there should be a clear system to identify AGT, SEND and EAL pupils, with strategies to manage individual pupils in place.
- To review the Learning Support register regularly and make sure the needs of the pupils are met within the English faculty.
- To ensure that the Academic scholars are stretched and that appropriate programmes of study for the gifted and talented pupils within English are in place and being used.
- To operate within the School's behaviour management policy and to record all instances where behaviour does not meet the desired standard.
- To produce predicted grades, entry lists and other administrative items required for pupils entering public examinations.
- To provide appropriate support to all pupils who choose to use the department as a research area for their Extended Essay.
- To ensure that ICT skills are addressed through the teaching of English.
- To increase attainment and pupil engagement within the English faculty.

PERSON SPECIFICATION

| Education | |
|---|-----------|
| QTS or equivalent | Essential |
| Degree | Essential |
| Teaching and Learning | |
| Able to teach full secondary age-range of ability | Essential |
| Experience of teaching IB English | Desirable |
| Experience as an examiner for IB and GCSE | Desirable |
| Able to use a range of strategies to promote learning | Essential |
| Understanding of a range of assessment for learning approaches | Essential |
| Able to develop positive and meaningful relationships with pupils | Essential |
| Able to maintain high standards of discipline and encourage good behaviour | Essential |
| Able to make appropriate use of ICT for learning | Essential |
| Understanding of using data to inform planning and improve pupils' performance | Essential |
| Able to communicate with pupils, parents and carers about pupil's progress | Essential |
| Evidence of pupils taught making excellent progress | Essential |
| Able to develop best practice through wide range of imaginative approaches | Essential |
| Participation in and development of extra-curricular activities | Essential |
| Engaged with developments in teaching and learning strategies to raise achievement | Essential |
| | |
| Personal and leadership Qualities | |
| Enthusiasm | Essential |
| Team player | Essential |
| Flexible | Essential |
| Reliable and honest | Essential |
| Well organised | Essential |
| Ability to communicate clearly and concisely, orally and in writing with a wide range of people | Essential |
| Able to motivate and challenge others | Essential |
| Ability to liaise effectively with external organisations | Essential |
| Ability to prioritise own workload and work independently with strong organisational skills | Essential |
| Ability to demonstrate a flexible attitude and approach to tasks | Essential |
| Commitment to safeguarding and promoting the welfare of children and young people | Essential |
| Willingness to undergo appropriate checks, including enhanced DBS checks | Essential |
| Ability to form and maintain appropriate relationships and boundaries with children and parents | Essential |
| Ability to form and maintain good professional relationships with staff and other professionals | Essential |
| A willingness to demonstrate commitment to the activities, values and ethos of the school | Essential |
| An ability to smile and laugh! | Essential |

SAFEGUARDING RESPONSIBILITIES FOR ALL STAFF

The post-holder's responsibility for promoting and safeguarding the welfare of children and young people for whom s/he is responsible, or with whom s/he comes into contact, will be to adhere to and ensure compliance with the School's Safeguarding Policy Statement at all times. If in the course of carrying out the duties of the post the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, s/he must report any concerns to the school's Designated Safeguarding Lead.

Windermere School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The School operates a No Smoking and Vaping policy within its buildings and grounds.





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